



CIEH brings training courses directly to your offices

The following CIEH public courses are available throughout 2011 for in-house delivery at your convenience:



• Housing – Fire safety

Understanding the dual enforcement, risk based approach

www.cieh.org/housingfiresafety



• HMOs – Practical Inspection

Understanding the practicalities of inspecting houses in multiple occupation.

www.cieh.org/HMOevent



• Understanding and Applying HHSRS

One or two day course

www.cieh.org/HHSRstraining

Why in-house delivery?

Save time and money by training your staff at the same time on a date and location of your choice, ensuring your team get the same level of training.

Where does the training take place?

If you have a suitable training room (see our room specification below), we can deliver the workshop at your offices. Alternatively, you can source a local training venue or come to 15Hatfields, our sustainable and environmentally friendly events venue. Find out more: www.15Hatfields.com

How many people do you need to be trained?

For groups of up to 12 participants, one trainer will deliver the course.

For groups of between 13 and 24 participants, two trainers will deliver the course (excluding Fire Safety Training which only requires one trainer), allowing sufficient contact time for each participant.

If you only have a handful of officers requiring training, why not team up with a neighbouring authority to fill a workshop?

What is included?

All the options include;

- Trainer(s – depending on group size and course)
- Training materials – comprising course folders, handouts, and display materials
- CIEH CPD certificates

What are the costs?

Fire Safety Training	
In-house workshop for up to 12 participants	£2,500
In-house workshop for 13 – 24 participants	£3,500

HMO Training	
In-house workshop for up to 12 participants	£2,500
In-house workshop for 13-24 participants	£3,500

Understanding and Applying HHSRS - one and two day courses	
One day workshop for up to 12 participants	£2,500
Two day workshop for 12 participants	£4,000
One day workshop for 13 – 24 participants	£3,500
Two day workshop for 13 – 24 participants	£6,000

What is not included?

The cost of the venue and any associated catering and refreshment costs.

You will need to provide catering. We suggest a basic sandwich lunch and three refreshment breaks.

Room Specification

You will need to provide a room to meet the following specification

- Minimum area of 84m²
- Layout must be cabaret style to allow working in groups
- Screen for PowerPoint Projection
- 2 flip charts
- LCD projector
- Power points and extension leads

(A more detailed specification can be provided upon request).