

Notes for authors

Aims and scope of the Journal

The Journal of Environmental Health Research (JEHR) is published by the Chartered Institute of Environmental Health (CIEH). The Journal publishes original research papers, technical notes, professional evaluations, review articles, workshop/conference reports and short communications covering the diverse range of topics that impact on public and environmental health.

A new category of paper introduced in 2009 is the 'first-author, first paper' which is designed to encourage new authors by providing more active and tolerant editorial support when a manuscript is submitted. Authors in this category are encouraged to inform the editors at the time of submission.

Particular emphasis is placed on applied research and reviews that facilitate the improved understanding of a particular aspect of environmental health. It is intended that the Journal will help to promote improvements in the professional practice of public and environmental health, as well as contribute to the research knowledge base.

Invitation to contributors

Contributions are invited on any of the diverse aspects of public and environmental health including occupational health and safety, environmental protection, health promotion, housing and health, noise and health, public health and epidemiology, environmental health education, food safety, environmental health management and policy, environmental health law and practice, sustainability and methodological issues arising from the design and conduct of studies.

Contributions should have the potential to improve practice through the dissemination of the results of research projects, reviews based on scholarly reflection and technical notes and professional evaluations that provide critical insights into practice issues.

Contributions are expected to be of a high standard, not only in respect of subject matter and its treatment, but also in the quality of the writing. Particular attention should be paid to clarity and conciseness of expression.

Originality

Only original manuscripts are considered for publication.

Submission of a manuscript represents certification on the part of the author(s) that the manuscript submitted has not been published, nor is being considered for publication, in another similar journal. Contributions may, however, be based on a prior conference presentation. A statement confirming originality should accompany the manuscript.

Peer review

All contributions that are considered by the Editors to be within the aims and scope of the Journal are subjected to peer review by at least two reviewers. It is likely that one reviewer will have an academic research background and the other a practitioner or management background. Decisions on publication are made by the editors who are informed by the comments of the reviewers and the responses from the author(s) to the peer review reports.

Style

These notes are intended to guide authors in some details of presentation so that papers conform to a consistent Journal style. More details on style and paper preparation can be found by examining past papers published in JEHR, which can be accessed at www.jehr-online.org.

Authors must comply with the style requirements in every respect. For example, manuscripts that are too long, have too many headings or tables or references that do not fully conform to the Harvard protocol will be returned to the author(s). Thus authors are encouraged to study these notes and previously published papers while preparing their manuscript.

Length

- Research Papers: 3,500 to 6,000 words.
- Professional Evaluations and Technical Notes: not normally more than 4,000 words.
- Literature Reviews: up to 6,000 words, but preferably shorter.
- Workshop/Conference Reports: up to 3,000 words.
- Communications: normally up to 1,000 words.

Tables, charts and photographs

These should be kept to a minimum consistent with the concise nature of the papers published in this Journal. Each item should be numbered as follows; 1.0, 2.0, 3.0 etc. and should carry a short descriptive title.

Notes for authors

Language

Manuscripts are accepted in English only.

Layout/sequencing

The manuscript should normally be sequenced as follows: Title; Author(s); Abstract (300 words +/-10%); Key words (up to 8); Introduction; main exposition (typically this section consists of the Methods and Results); Discussion; Conclusions (normally in bullet pointed format); Acknowledgements; References.

Abstract

As we publish a printed Abstracts Only version of the Journal, please pay particular attention to the content and format of your abstract. In not more than 300 words it should provide a full synopsis of your paper and not simply an introduction. The Abstracts Only version is distributed to more than 10,000 subscribers.

Further information on writing your paper is available in:

Harvey H D and Fleming P (2007). Writing for JEHR – an update and reminder for prospective authors. *Journal of Environmental Health Research*, 6 (1), 49-55.

Electronic submission

The submission of manuscripts will normally be by email and word processed file attachment only, with no requirement for the submission of printed copies. The word processed document should conform to the following specification to facilitate the peer review process and editing:

- MsWord (.doc or .docx) is the preferred word processor format but WordPerfect (.wpd) and Rich Text Format (.rtf) are acceptable.
- Times New Roman, 12 point, Single spacing.
- Do not indent paragraphs, do not number the pages nor insert headers or footers.
- The Cover Page should give the title of the paper, the name(s) and affiliations of the authors plus an Email address, telephone number and postal address for the corresponding author. Add a page break at this point and go on to the First Page.
- The First Page should repeat the Title only (not the authors details) plus the Abstract, Key Words and continue into the Introduction and the remainder of

the manuscript.

- All tables, charts and photographs should be included as part of the manuscript file, unless there is a pressing technical reason for having separate graphics files.
- The file should be named with the name of the first author e.g. Wilson.doc.
- Email to Editor in Chief at haroldharvey@yahoo.com and haroldharvey@gmx.com or submit via the website www.jehr-online.org.

Communication from the Editors will normally be by email only.