



Minutes

Meeting of Derbyshire Branch AGM

6th January 2009
Chesterfield BC

Present

Lisa Forshaw	Sharon Gillott	Nancy Thomas	Elaine Cresswell
Matthew Boot	Mike Blythe	Wayne Carter	Dawn Deakin
Richard Cooper	Malcolm Rees	Lee Hickin	Sara Brown
Charlotte Davenport	Andy Cairns	Peter Lazenby	Verity Barwick
Nicola Hurst	Jennifer Hunt	Matthew Turner	Tim Braund
Rob Johnston	Orla McEaney	Russell Sinclair	David Houghton
Rose Woods	Sian Buckley	Sheri Stock	Julia Webb
Rebecca Brown	Steven Holmes	Steve Bidwell	Helen Rawson
Dan Holmes	Simon Bell	John Freear	David Watts
Richard Kirk	Andy Statham	Rachael Hughes	Donna Games

Meeting commenced 2pm

Meeting finished 4.50pm

The official business was preceded by presentations by Sharon Smith (CIEH Strategic Projects Manager) and Steve Newham (Head of Public Protection, Newham Council) on the London Olympics 2012. Anyone interested in getting involved with the Olympics should contact Sharon on s.smith@cieh.org. Members were welcomed and thanked for their attendance. John Freear was welcomed to the meeting, his first in his official capacity as Chair of CIEH Council. £16 was raised in donations to be sent to Water for Kids.

		Action
1	<p>Apologies</p> <p>Richard Tomlinson, Alita Guilford, Ray Poppleton, Sue Shaw, Tammy Towers</p>	
2	<p>Minutes of AGM – 11 December 2007</p> <p>Agreed as a true record of the meeting</p>	
3	<p>Matters Arising</p> <p>Steve Bidwell raised 50 year membership of Donald Jones which was missed due to an error at CIEH HQ. Graham Jukes has written to Mr Jones to apologise and offer presentation of his certificate at a time/place convenient to him. Agreed that the Branch should also write to Mr Jones to acknowledge and commend his membership.</p>	LF

4 Election of Officers and Branch Committee Reps

The following Officers were proposed and voted in by Branch Members:

- Chair – Matthew Boot;
- Vice Chair – Rachael Hughes;
- Secretary – Lisa Forshaw (LF);
- Treasurer – Richard Cooper (RC);
- Regional Management Board Representative (formerly known as Regional Councillor) – no nominations received - LF advised that she would continue to attend RMB meetings on behalf of the Branch;
- Public Relations Officer – no nominations received. Anyone willing to assist is requested to contact Secretary;
- Student Representative – Jennifer Hunt;
- Retired Representative – LF advised that Barrie Sheard had shown interest in the post. Barrie was voted into post with proviso that LF would contact to confirm (NB – Barrie has confirmed he is happy to take up this post);
- Financial Scrutineers – Steven Holmes and Simon Bell.

The following people/representatives were accepted:

- President – Steve Bidwell;
- Amber Valley – no nomination received;
- Bolsover – Richard Cooper;
- Chesterfield – Donna Games;
- Derby City – No nomination received (Mike Kay to act as interim Rep);
- Derbyshire Dales – Rachael Hughes;
- Erewash – No nomination received (Alita Guilford to receive correspondence);
- High Peak – No nomination received;
- North East – Matthew Boot;
- South Derbyshire – Lisa Forshaw.

5 Reports of Branch Officers: Secretary, Treasurer, Trustees

- Secretary – LF provided a written report and outline verbal report.
- Treasurer – RC provided a written report and outline verbal report. -
- Members accepted the recommendation to transfer money between Branch accounts;
- Members accepted the recommendation not to request any funding from Region this year. This decision was commended by the Regional Trustees.
- Trustees – Written and verbal reports given by Steve Bidwell. Verbal reports given by Andy Statham (AS) and John Freear (JF). AS discussed the problem of members not knowing what HQ do/difficulties engaging with members – he is continuing to raise at HQ & working on this issue. JF introduced the '5+1 Pack' training that he is working on. All 40 E Mids Las have signed up to the package. £400 will allow 3 places at each of the 6 seminars.

		Action
6	<p>Branch Business Plan & Branch Strategy 2009 (to incorporate Branch Meetings & Training Plan 2009)</p> <p>Matthew Boot outlined the proposed changes to the Business Plan. Members voted in favour of accepting the changes.</p>	
7	<p>Honarariums</p> <p>Correction made – no honarariums are paid, out of pocket expenses. LF & RC left the room, members voted to pay agreed out of pocket expenses.</p>	
8	<p>Any Other Business</p> <ul style="list-style-type: none"> • Nancy Thomas asked whether there is any assistance available for students. LF advised that the Branch endeavour to assist students, and that funding is available on a means tested basis. Anyone requiring assistance should contact the Branch Committee (via LF); • Rose Woods and Rebecca Brown advised that Regional Conference will take place on 8th/9th May, more details to follow; • LF raised the lack of Reps on Branch Committee, making it more difficult for the Branch to function. Request for assistance from those LA's that are not represented to try and find a Rep. Also any ideas of how to get people involved/interested would be gratefully received; • MB advised that Branch funds are available for trining. If anyone has any ideas/suggestions for training, please forward to the Committee; • Chair thanked all members and Trustess for their attendance. 	
9	<p>Date of Next Meeting</p> <p>December 2008 – North East Derbyshire – date to be confirmed</p> <p>Signed: _____ (Chairman)</p> <p>Dated: _____</p>	