

Minutes

Meeting of East Midlands Regional Members Forum

7 November 2008

Meeting commenced: 12.25 meeting closed 13.05

Venue: Blaby D.C.

Present

D.Gould (DG), R.Smart (RS), R.Howell (RH), Lisa Forshaw (LF), Steve Bidwell (SB), Helen Penniston (HP), Anneliese Andersen (AA), Stephen Bruce (SBr), Martin Cooke (MC), John Freear (JF)

		Action
1	Apologies for absence	No apologies were received.
2	Minutes of the last meeting and matters arising	The minutes of the last meeting were AGREED as being a true record.
3	Management Board Report	Meeting was advised that the Region's Business Plan and Budget for 2009 had been submitted. The submissions included a Professional Support Officer post for the Region and member training to include the 5 + 1 series of seminars plus workshops for APD and ELP. JF gave an update on progress with the 5 + 1 proposals. Meeting was also advised that the Brackenhurst

		Professional Diploma in Food Premises Inspection Course had 18 students enrolled (the maximum number) with only 6 from local authorities.
4	Trustees Reports	SB and JF gave overview of their work as trustees and current issues in CIEH. 15 Hatfields has now been renovated and is the only sustainable conference centre in London. A new Director of Communications has been appointed. JF to be Chairman of Council in 2009. SB invited to high level meeting with HPA.
6	Treasurers Report	Forum date moved forward to November from April because of central changes. Book balance £5812.74 – Region in good financial standing. End of year expected to be £4500 approximately as last year. Accounts are no longer audited only checked. They will be presented to next Board meeting for approval.
7	Regional Conference	Arrangements going well. List of speakers already. Start advertising in new year. Same venue as previous year. £280 for two days, £140 for one.
8	Out of Pocket Expenses	The meeting was advised that out of pocket expenses would be paid to Secretary and Treasurer.
9	Motions	There were no motions before the meeting.
8	Any other business	There being no other business the Chair thanked everyone for their input to the Region's work and the meeting closed.