

## CIEH NOTTINGHAMSHIRE BRANCH BUSINESS PLAN 2009.

### 1.0 INTRODUCTION

- 1.1 This document outlines the activities that the Nottinghamshire Branch of the Chartered Institute of Environmental Health will commit to providing to their members for the Year 2009 and the funds that will be required from the East Midlands Regional to successfully achieve this level of activity.
- 1.2 The document should be read in conjunction with the Nottingham Branch Management Plan which outlines the how the branch executive will operate to successfully implement the business plan.

### 2.0 2009 ACTIVITIES.

Activity	Proposed Date	Est. Cost to Branch	Justification of cost
<b>AGM</b>			
Annual members forum	Wed. 14 Jan 2009	£250	Venue, catering, speaker costs
<b>Branch Meetings</b>			
(4 per year)	Wed. 4 March 2009	£0	
	Wed. 3 June 2009	£0	
	Wed. 9 Sept 2009	£0	
	Wed. 2 Dec 2009	£0	
<b>Low Cost Training Events</b>			
(3 per year)	Apr-09	£150	Lecture / seminar based. Catering and subsidy on delegate fee
	Jul-09	£150	Site visit. Venue / catering Costs
	Oct-09	£150	Lecture / seminar based. Catering and subsidy on delegate fee
<b>Social Events</b>			
(1 per year)	Nov-09	£0	Self funding quiz night
<b>Awards</b>			
(1 per year)	Wed. 14 Jan 2009	£60	Tony turton award. Awarded yearly to the nominated Nottingham Trent student who has shown outstanding dedication during their studies. £50 book token and £10 certificate frame
<b>Newsletters</b>			
(2 per year)	Spring/summer	£0	
	Autumn/winter	£0	
		<b>£760</b>	

### **3.0 RESPONSIBILITY FOR IMPLEMENTATION**

3.1 This business plan has been produced by the branch executive elected by the members at the annual members forum on 18 January 2008, who will take responsibility for organising the Annual Members Forum on the 14 January 2009.

3.2 The responsibility for implementing the plan will thereafter will fall to the branch executive members elected at the Annual members Forum on 14 January 2009.

Signed:



Dated: 19 May 2008

**Helen Penniston**  
**Secretary of the Nottinghamshire Branch 2008.**