

Nottinghamshire Branch

Hon Secretary

Helen Penniston 0115 89148325

Minutes

Meetings of Nottinghamshire Branch Meeting

4 June 2009 Meeting commenced: 14.00 am; meeting closed at 15.40pm
Newark and Sherwood District Council

Present

Helen Penniston (HP), Hannah Bigden (HB), Martin Cooke (MC), Jennifer Lawson (JL), Lisa Cobb (LC), Barbara Ward (BW)

	Item	Detail	Action
1	Apologies for absence	Received from Phil Scotney (PS) and Kevin Nealon (KN)	
2	Minutes of the last meeting and matters arising	The minutes of the meeting held on 4 March 2009 were agreed as being a true record.	HP
3	Correspondence	No items of correspondence have been received since 4 March 2009	HP
4	Regional Update	The last regional management board meeting was attended by HP on 20 April 2009. HP reported that: <ul style="list-style-type: none"> • Branches are asked to be self funding if at all possible this year, but can claim up to £300 as written in policy • Price restructure for fees on exams and logbooks. • Derbyshire retired member Barrie Sheard has agreed to act as a co-ordinator for those retired members that want to be involved more in region activity. 	HP

	Item	Detail	Action
5	Funding	<p>HP reported that Regional funding had now been agreed by the CIEH. Regional treasurer reported that funds for the business support officer had not been given. Branches are asked to be self funding, though the regional policy does allow branches to claim up to £300.</p> <p>Nottinghamshire branch has a small short fall and are not able to pay a recent training bill.</p> <p><u>Action.</u></p> <p>1. BW to contact regional treasurer to request £300 funding for Nottinghamshire to enable us to self fund thereafter.</p>	BW
6	Business Plan 2010	<p>The group drafted the business plan for 2010. This is to be circulated to the membership for comment / ratification by the end of June. It will then be passed to the region for inclusion in the regional planning process</p>	HP
7	Training Events	<p>HP reported that the Practical Drainage Training held on 26 May 2009 was poorly attended and made a loss of around £380, though those attending found the course very useful and interesting.</p> <p>The group agreed to run a legal based generic course in Mid July.</p> <p>Riding Establishment training is still favoured. LC to investigate trainers and venues – possible for October date</p>	HP LC
8	Newsletter	<p>JL and HB to produce a newsletter.</p> <p>Any interest articles to be sent to JL and HB by Mid June</p> <p>HP to send past templates and logo's</p>	All HP
9	Any other business	No items raised	
10	Next Meetings	Wednesday 14 October 2009, 2pm, Broxtowe AGM Planning	