

South East Region Report for 2009/10

Introduction

It has been another successful year for the SE region, both in terms of continuing to support members by providing free CPD, and in continuing to progress the three key projects we hope to complete by 2011.

All SE Board members have actively participated in both board meetings and individual members have taken the lead on our projects and developing relationships. This has again meant a significant workload for several of our volunteer board members but the hours secured for the executive officer have meant that they have been supported, and effective monitoring and planning has been in place.

The board are confident that the work streams will continue to run in 2010/11, milestones so far and planned work can be seen in greater detail in the work plan monitoring document at: http://www.cieh.org/members/south_east_annual_report.html

CPD Hours for 2009/10

An indication of the Region's CPD hours from 1 October 2009 – 30 September 2010 is attached in a spreadsheet. The Region has had a successful year and The number of hours of CPD provided has increased by 24.5%.

Highlights of 2010

This year the Region has, in addition to routine work such as newsletters, ELP training events, and highlighting appropriate communications from HQ etc:

- Organised 2 full day and two ½ day Forum around the region, providing free CPD for members.
- Reinvigorated the Oxfordshire Branch
- Started work with the HPA on joint training events and a partnership project.
- Attended Food Standard Agency Regional meetings.
- Agreed with London that SE authorities can join the London Student training collaboration.
- Set up an online student training opportunities directory.
- The Region provided more CPD hours to its members than any other region in 2009.

All our Branches have continued to organise high quality, low cost CPD events on a local level.

2011

Next year we intend to build on the foundations so far established by continuing the programme of work set out in our business plan. In addition to organising four forums, and encouraging the Branches to continue with their programme of CPD events, we also plan to:

- Support the reinvigorated Oxfordshire & Hants branches
- Continue to work on the student training placement directory for the SE, aiming to have 40 placements available by the end of 2011.
- Continue to support students completing their ELP
- Continue to work with HPA to facilitate regional projects and joint training

Communicating with Members

We have made full use of our website, newsletter and forums. We advertise all our events via emails direct to members, on our website and in EHN. We send all new members a 'welcome to the region' email, which updates them on the work of the region and invites them to participate.

We have held our forums in places around the region (High Wycome, Runnymede, Reading & Gravesham) to ensure members from all areas can attend at least one.

We received on average 294 unique visitors to our website per month (average of March to August figures in table below) in 2010 compared with just 65 visitors on average in early 2009.

Month	Number of unique visitors to SE Region web pages
March 10	219
April 10	176
May 10	196
June 10	213
July 10	200
August 10	172

Finances

The draft Regional Budget for 2011 is set out below.

<u>INCOME</u>	<u>£</u>
Balance Carried Forward	739.18
From CIEH	
From Training Events	520.00
Interest	0.00
VAT Refund	<u>300.00</u>
TOTAL	<u>1,559.18</u>

EXPENDITURE

RMB Expenses	2,100.00
Officer Expenses	260.00
Executive Officer	14,000.00
Meeting Expenses	4,000.00
Student Support	1,500.00
Training Events	520.00
Branch Funding	<u>2,000.00</u>
TOTAL	<u>24,380.00</u>
Balance Carried Forward	<u>-22,820.82</u>

As can be seen the deficit indicated is expected to be funded by the Region's share of CIEH Regional Funding budget. If the Region's share is less then the Region will need to seek funding from other sources or curtail some of its activities.

Who's who / More information

Further information about the Region and its Branches, including contact details for all our Secretaries and Officers, is available on our website: <http://www.cieh.org/southeast>

Chair: Jennifer Folliard, j.e.folliard@reading.ac.uk

Treasurer & Hon Secretary: Nigel Haverson, nigel.haverson@talktalk.net

Executive Officer: Vicki Gracie-Langrick vickigl@gracielangrick_consulting.co.uk