



Minutes

Meeting of Devon CIEH Branch Committee

19th April 2010

Crediton Town Hall
Crediton
Devon

Present

Claire Turbutt – Secretary	Lisa Cocks
Dave Sexton – Chair	Aaron Turton
Mike Fox – Treasurer	
Nick Cowan – Website Co-ordinator	

In attendance

None	
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Meeting commenced	10.00am
Meeting finished	11.50am

Number	Agreed Points	Action by
	<p>Apologies</p> <p>Chris Charles, Andy Pike, Lee Staples and Sharon Smith</p> <p>Welcome by DS</p> <p>Declaration of Interest - No declarations received</p>	

	carried out	
06/10	Continued Professional Development (CPD) LC informed all that My CIEH on the CIEH website is a good way of keeping records for CPD purposes	
07/10	Student Group <ul style="list-style-type: none"> CT stated the Devon Student Group is up and running and they have reps who attend regional meetings and that the student group is in regular contact with the Regional Student Group CT stated the Wales website contains a directory for students to identify places to visit for ELP purposes. NC will look at producing this for the Devon area 	NC
08/10	Budget/Business Plan <ul style="list-style-type: none"> Region has not yet sent any funds CT to request £500 for the branch account and £750 for student resources MF stated there is currently £250 left in the branch account 	CT
09/10	Laptop/Netbook <ul style="list-style-type: none"> CT advised NC that he can apply to HQ for a Laptop or Netbook by completing the appropriate form which is available on the CIEH website 	NC
10/10	Regional Matters <ul style="list-style-type: none"> Andrew Matthewson and Claire Turbutt are new Trustees for Region CT stated we should be providing evidence that what we are doing on our business plan is linked to the three priority areas identified by the membership at the Forum in January as this will allow us to justify the funding the Region provides to the branch in order to meet our priorities. 	All
11/10	AOB CT informed everyone that there are concerns over the CIEH Cornwall Branch in relation to the new unitary arrangements, meaning the branch has been undermined. It was agreed we would attempt to support the branch through this difficult time. DS will be making contact with Cornish EHO's/EHP's to identify ways of supporting them.	DS

Date of Next Meeting: **Tuesday 13th July 2010 in Crediton**

A handwritten signature in black ink, appearing to read 'D. Sexton', written in a cursive style.

Signed:

Name: Dave Sexton (Chair)

Date: **19th April 2010**