

Minutes of Hull & East Riding Branch Meeting
Minerva Hotel, Hull

Chairman: Mike Fish
Meeting commenced at: 6.30 pm
Number present: 25

1.	<u>Apologies</u>	Action
	I. Ward, D. Abba, J. Best, S. Burns, R. Kaye, A. Gosling, G. Staddon, B. Salmon, A. Dearing, I. Hodson, S. Smith, N. Bottomley, S. Walker, A. Batty, K. Choudhury, A. Towse, K. Fish, H. Beaumont, M. Smith, B. Delahunty, N. Cottis	
2.	<u>Minutes of last meeting 23/1/08</u> Accepted as a true record by J. Watt and N. Huntley	
3.	<u>Matters Arising</u> None	
4.	<u>Correspondence</u> Correspondence file was circulated.	
5.	<u>Feedback from the Region Management Board</u> I. Sanders attended on 6/2/08, 1/5/08, 9/6/08 and 9/7/08. S. Smith attended 6/2/08 and J. Best attended 1/5/08, 9/6/08 and 9/7/08. Nobody was able to attend 13/3/08 due to bad weather. I. Sanders explained that he only intended to summarise the minutes from the last two meetings, however if people wished to see the minutes from the previous minutes then he could send them a copy. Weekend school was seen to be a success with an increased attendance (187 on Friday and 110 on Saturday) and initial assessment suggested that it had made a £4000 profit in comparison to a £2000 loss in 2007. The results from the feedback forms indicated that people were keen for the weekend school to remain in York however some people felt the accommodation was basic and that the service at meals and coffee breaks was too long, causing delays to the start of some of the seminars. One of the main comments raised was the number of speakers which overran and it was agreed that a different system to control this should be introduced next year. The feedback regarding the diaries was fairly evenly split and the proposal is to print 800 copies for 2009 and the members of the Region will be consulted as part of the business plan to see if the diaries will be produced in the future. The conference co-ordinator was paid £800 however he has reported that this was insufficient given the number of hours spent organising the event and that consideration should be given to increasing the fee for 2009. The Executive Officer Mandy Preskey has been in post since 1 July 2008. M. Preskey is a technical clerk working for Doncaster Council.	

	<p>The Region is hoping to have a site visit to the Tesco distribution depot in Goole in September. The depot is non food so the emphasis will be on health and safety. The Branch was hoping to arrange a visit to the same site so it is hoped that the two can be amalgamated. Roger Hart is organising on behalf of the Region.</p> <p>The management board is about to start the process of drafting the new business plan. This will now be a three year plan rather than one year. The members of the Region will be consulted on the contents of the plan before it is finalised.</p> <p>It was planned to hold a drainage course however it has proven to be too expensive to organise.</p> <p>A Pest Control training event will be held on the 14 October 2008. Further details to be sent to members by e-mail shortly.</p> <p>Low cost training events to be held 9/9/08 (Presentation Skills) and 2/12/08 (Conflict and Resolution) in Doncaster.</p> <p>Branch funding has been increased from £200 to £350 per year.</p> <p>I. Sanders was asked by the Region to ask N. Huntley to Audit 2008 Weekend School accounts now rather than at the end of the financial year. N. Huntley agreed.</p>	
6.	<p><u>Any other business</u></p> <p>None</p>	
7.	<p><u>Presentation to Ken Kirby for 60 years membership of CIEH</u></p> <p>I. Sanders explained that K. Kirby was unable to attend this evening and it was hoped that his certificate could be presented at the next Branch meeting.</p>	
8.	<p><u>Guest Speaker</u></p> <p>Geoffrey Saul, Hull Coroner, then gave the Branch a very interesting presentation on the work of the Coroner and circumstances in which an inquest is held and when an EHO would be expected to attend.</p> <p>The Branch expressed their thanks.</p>	