



# Minutes

## Meeting of Regional Management Board

15 May 2009  
Leeds

### Present

Janet Szlamp (JS)	Ruth Priestley (RP)
April Fisher (AF)	Mandy Preskey (MP)
Kim Walker	Peter Hubbard (PH)
Sue Coulter (SC)	Ian Sanders (IS)

### Apologies

Gill Rockett (GR)	David Purchon (DP)
John Bryson (JBr)	
Nick Wellington (NW)	Jenny Best (JBt)

Meeting commenced	18:00
Meeting finished	20:30

		Action
01/09	Welcome	
02/09	Apologies As recorded	
03/09	Minutes of the meeting held on 8 April 2009  The minutes of 8 April were agreed as a true record	
04/09	Matters arising from the minutes of the meeting held on 8 April 2009	
04.01	Point	
	07.02 Kirklees end of year accounts have not yet been received	
	06.01 The Business Plans were discussed at the last forum meeting. Janet to distribute information.	JS
	08.01 The Exotics accounts are almost up to date – awaiting expenses for one speaker.	AF
	08.04 The Pestology course went well, despite small numbers of attendees. The use of falconry to control pigeons was highlighted as being very interesting.	
	10.02 Ruth no longer needs a change of details mandate from the bank as the former treasurer is now staying with the branch.	
	05/09 April and Peter can no longer volunteer for weekend school	
05/09	Weekend School	
05.01	The details for weekend school 2009 were read out and discussed. Janet to distribute to the board by email.	JS
05.02	It was agreed that more speakers were to be added to the flyer.	JS
05.03	Ruth is to ask Jane/Kaye regarding the name badges for last year which were not handed over with the accounts and equipment to the Executive Officer.	RP
05.04	Ian is to email members with the weekend School programme and flyer. Mandy is to send the same information out to last years delegates.	IS
05.05	Ian is to chair the first session, Kim is to chair the Friday afternoon session, Janet is to chair the Saturday morning session and John Bryson is to chair the Saturday afternoon session. Jenny and Janet will look after the front desk.	IS, KW, JS, JBr, JB
05.06	Janet is to ask York St John to move the included tea and coffee from the Saturday to the Friday.	JS

		Action
<b>06/09</b>	<b>Annual Members Forum</b>	
06.01	A date is to be arranged for the Annual Members Forum for week commencing 13 <sup>th</sup> July. Kim will ask Geoff Bell to speak. Food will commence from 6:30, then the speaker from 7 while 8, then the Annual Members Forum from 8 – 8:30.	
06.02	Kim and Ruth will organise the venue and speaker for Wakefield.	<b>RP, KW</b>
<b>07/09</b>	<b>International Initiatives</b>	
07.01	This item is to be brought forward to the next meeting.	
<b>08/09</b>	<b>Training</b>	
08.01	APD  Ian is to send out an email to members asking whether they would be interested in APD Training.	<b>IS</b>
08.02	ELP  Ruth is to enquire at the University regarding ELP training	<b>RP</b>
08.03	GAS  Janet has distributed the information relating to Gas training and there are some interested delegates from Doncaster.	
08.04	Legal Training  The dates for the Legal training have been confirmed as 28 September, 12 October and 16 November. Mandy is to organise the venue and distribute the information to the board.	<b>MP</b>
<b>09/09</b>	<b>CIEH Strategy Meeting</b>	
09.01	A discussion took place regarding the Strategy meeting. Janet is to distribute the minutes when received.	<b>JS</b>
<b>10/09</b>	<b>Any Other Business</b>	
10.01	Kirklees branch is having a bad time with low morale and members do not want to continue with their membership as they feel that they are not getting support from HQ.	
10.02	Janet is to contact Graham Jukes to speak at the Kirklees AGM to promote the CIEH.	<b>JS</b>
10.03	The contract for the Executive Officer expires at the end of June. Janet is to enquire at HQ as to the procedure for recruitment or continuation as employment law has recently changed.	<b>JS</b>

		Action
13/09	<p data-bbox="311 280 662 324"><b>Date of next meeting</b></p> <p data-bbox="311 347 1332 425">TBC: The next meeting will be held in September, venue confirmation and agenda to be sent at a later date</p> <p data-bbox="486 459 1085 544">Signed: _____ (Chairman)</p>	