



Chartered
Institute of
Environmental
Health

Fees and Subscription Regulations

Expressions used in these Regulations shall have the same meaning as in the Byelaws of the CIEH unless otherwise provided and references to "Regulation(s)" and "Paragraph(s)" are references to those contained within this document.

Introduction

1. The Byelaws state that:

10. *Fees and Subscriptions*

- All fees and subscriptions in respect of membership or entry standards and any other payments due from members for any purpose shall be determined and collected in accordance with Regulations.*

11. *Arrears of Subscriptions*

- Notwithstanding termination of membership a former Member shall remain liable for outstanding subscriptions.*

12. *Power to Waive, Reduce or Refund Fees and Subscriptions*

- The Council shall have the power to waive or reduce the whole or any part of any fees or subscriptions payable by a Member.*

Membership subscriptions

2. Life Ordinary members and Life Fellows shall not be liable to pay membership subscriptions. All other members shall pay membership subscriptions at the level prescribed by Council.
3. All such subscriptions shall be due and payable on the commencement of the membership year, which shall be 1 January.
4. Members who have not paid their subscription in full by 1 April in any year (except in 2007, when this date shall be 1 July) will have their membership lapsed (except in the case of members who are paying their subscription by direct debit). Members lapsed in this fashion may reinstate their membership by paying their subscription in full within two months of being notified of their membership being lapsed.
5. In the case of members admitted after 1 January, their subscription shall accompany their application for membership (but be returned if that application is not accepted) and shall be half of the subscription fee for that year if received after 1 July.

Examinations and assessments

6. The fees payable by candidates for examinations and assessments shall be such rate as may be determined by Council.

Entry standards

7. Fees in respect of entry standards or entry to membership shall be determined by Council.
8. A membership admission fee shall apply to applications for entry to membership. This fee shall be waived for:

- 8.1 Applications for Student membership.
- 8.2 First applications for Associate and Accredited Associate membership.
- 8.3 Transfers between grades of membership.
- 8.4 Lapsed members seeking readmission prior to 1 January 2008.

Special Interest Groups

9. The Region and Special Interest Group Regulations state that:

9 Each Member may join, on request, one Special Interest Group of their choice at no charge.

10 Each Member may join additional Special Interest Groups on payment of the appropriate annual subscription fee.

The appropriate annual subscription fee for each additional Special Interest Group membership shall be determined by Council.

Commencement and amendment of Regulations

10. These Regulations shall take effect on the date of adoption and may only be amended, varied or rescinded by Council.

ADOPTED as a Regulation by Council on 4 September 2006