

PORT HEALTH SPECIAL INTEREST GROUP



Minutes

Port Health SIG Open Members Meeting

17th November 2010

Fera
Sand Hutton
York

Meeting commenced 11.00 Hrs
Meeting finished 16.00 Hrs

In attendance

Ian Murray	Chairman	MOD
John Robinson	President	Manchester PHA
David Jones	Hon Secretary	Portsmouth PHA
John Ambrose	Hon Treasurer	London PHA
Martin Walker	PRO	Suffolk Coastal PHA
Tim Ashley	Regional Councillor	East Coast Division
Jimmy McLean	Regional Councillor	London Division
Sam Walker	Member	Student M.B Representative
Linda Gower	Member	The Burden Group
Gary Cooper	Member	Cornwall PHA
Andre Hunt	Member	Lancaster PHA.
Gary Gould	Member	RAF
Chris Melville	Member	Grimsby & Immingham PHA
Jayne Hampson	Member	Grimsby & Immingham PHA
Andy Emerson	Member	Hull & Goole PHA
Barrie Whithead	Guest	N.W Region
Les Milne	Guest	N.E Region

23 Apologies for absence.

Andy Hopson	Paul Jackson	Ronnie Alexander	Steve Higgon
Debra Read	Jack McQuoid	Chris Leftwich	Joanne Purkiss
Tim McKillen	Geoff Smith	Paul Naylor	Bill Arnold
Nigel Emery	Ken Smith	Ian Lee	Laurie Dettman
Tom Evans	Roger Cork	Anne Bryant	Mark Ball
Dan Wilmott	Brian Goode	Jon Averbs	Terry Nevin
Mark Holden	Marc Carrington	Jason Coward	Roy Kaye
Derek Williams	Alan Douglas		

24 Minutes of the Port Health SIG Meeting – Cardiff Harbour Authority
22nd September 2010.

There were two typographic errors in the minutes. Jason Coward is a member of Cardiff PHA and Dennis and not Derek Gardner attended as a guest. Apologies to both. Following these corrections, the minutes were proposed by Andre Hunt and seconded by Jimmy as being a true record of the meeting. This was agreed by the members present.

25 Matters arising.

No matters arising.

26 Correspondence.

- i CIEH Governance Consultation Document. The closing date for contributions to the consultation document is 19th November 2010. The Port Health Management Board is supportive of the proposals and has drafted response on behalf of the membership, but the Secretary urged every member to reply individually to the document.

Included in the proposals is the aim to reduce the numbers of trustees to facilitate swift and effective decision making and the setting up of a Council of Representatives where the Regions and SIG's can provide direct involvement and influence the work at CIEH

- ii Health Protection (International Travel) Regulations - draft outline proposals for regulations applying to ships. The Port Health SIG has helped draft a response on behalf of CIEH to the Department of Health's paper. The Secretary has a copy of the reply for any members who are interested in obtaining the response.

27 Hon Treasurers Report

Current balance £9,089.07. John reported that the SIG has now received £6,341.41 funding for the current year.

The SIG has now taken delivery of the new port health ties which are for sale at £7.50 from the Treasurer.

28 Meeting of Region/SIG Chairman & Secretaries, Chadwick Court 2nd November 2010

The Secretary gave a verbal report to the meeting. The main points raised included -

The Volunteer Guide – this will be a web based tool that can be accessed for new and existing volunteers. It aims to be a quick reference to the essential information and guidance needed within the governance structure of the Regions & SIG's

Student Strategy consultation - two consultation documents will be circulated to encourage more feedback and to enhance the development of a student support initiative within the professional network.

Data Protection – the policy and guidance notes have now been widely circulated to the Regions & SIG's.

Chief Executive update – Graham Jukes outlined the Governance Review. For members the benefits are primarily to increase opportunities to be involved and influence what goes on at CIEH and the professional direction of environmental health.

A full set of Briefing Notes will be sent out to members with the papers for the next meeting.

29 Port Health SIG Report 2009/10.

The Secretary has prepared a report to CIEH on the activities of the Group over the last 12 months. This report along with the number of CPD hours provided for members will be used to calculate the SIG funding for 2011.

30 APHA update.

John Robinson reported that the new Chair of APHA is Dr John Curnow. At the AGM held in Belfast a full compliment of regional officers were elected to the Board. The structure of APHA and the viability of the London office are being discussed and there will be another change in

personnel at Walbrook Wharf in the New Year.

Next year's APHA Conference is due to be held in Guernsey in September 2011

31 CIEH Boards/Committees – SIG rep update

There were no reports from any of the Boards. The Qualifications Board is due to sit in December 2010 and Tim McKillen will report back to next February's meeting

32 Any other Business

Andre Hunt of Lancaster PHA raised the matter of Ship Sanitation Control Certificate fees. His L.A is looking to raise the fees independently of the fixed price policy agreed by APHA members. There has been no increase for 2 years but the APHA Environmental Health & Hygiene Committee will discuss the matter at their January meeting.

33 Date & Time of next Meeting

The next meeting will take place at Fishmongers Hall, London on Wednesday 16th February 2011. The meeting will include the Annual Open Members Forum and the John Bryning Memorial Address.