

2002 (GREEN) LOGBOOK ASSESSMENT SESSION

FOR MARKERS USE ONLY

PASS: P

FAIL: F

NOT FOUND: NA

NOT APPLICABLE: NB

NAME OF STUDENT:

STAGE A **STAGE B** **STAGE C** **KEY SKILLS**

LOGBOOK OVERALL PASS/FAIL

Assessor's comments:

Moderator's Comments:

STAGE A: MAJOR LEARNING OUTCOMES

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EP1
Page 15
Determination of authorisation or permit to operate an installation controlled by the LAPC, IPPC or LAPPC regimes

Feedback:

2 premises visited:

--	--

1 report includes:

Inspection notes	
Explain authorisation procedure in a narrative	
Appreciation of BATNEEC or BAT	
Monitoring	
Personal involvement	
Ability to interpret and apply legislation/guidance notes	

PASS/FAIL

F1
Page 17
Assessment of premises to meet specific hygiene directives

Feedback:

3 premises visited:

Industrial Meat	
AND Fish or Shellfish	
AND Dairy Or Dairy Products	

2 Inspection Reports:

Meat (industrial Or not)	Fish/Dairy

Reports to include:

Consideration and audit of HACCP		
Understanding of hygiene Regs		
Identification of non-compliance if appropriate		
Details of any works required if appropriate		

PASS/FAIL

**STAGE A: MAJOR LEARNING OUTCOMES –
CONTINUED**

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HS1 Page 19	Reviewing controls over high hazard processes or activities	Feedback:										
<p>2 High risk processes/activities audited <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>2 Detailed Reports: <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>Critical review of risk assessment <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>Use of ACoP, guidance and good practice <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>Appropriate recommendations for further action <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p>												PASS/FAIL

HSG1 Page 21	Determining action in respect of HMOs	Feedback:																				
<p>2HMOs inspected <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p style="margin-left: 20px;">Identify defects <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p style="margin-left: 20px;">Identify contraventions <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p style="margin-left: 20px;">MACA <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table></p> <p>1 Full Report to include:</p> <p>(where means of escape for fire provisions apply)</p> <p style="margin-left: 20px;">Inspection sheets/notes <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td></tr></table></p> <p style="margin-left: 20px;"> <table style="display: inline-table; vertical-align: middle;"> <tr> <td style="font-size: 2em;">}</td> <td style="padding: 0 5px;">Students</td> <td rowspan="2" style="font-size: 2em;">}</td> <td rowspan="2" style="padding: 0 5px;">Drawings</td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td></td> <td>To Produce</td> <td style="padding: 0 5px;">Schedule</td> <td style="width: 20px; height: 20px;"></td> </tr> </table> </p> <p style="margin-left: 20px;">Permitted numbers <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td></tr></table></p> <p style="margin-left: 20px;">Consideration of fire precautions <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td></tr></table></p>											}	Students	}	Drawings			To Produce	Schedule				PASS/FAIL
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	To Produce			Schedule																		

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**STAGE A: MAJOR LEARNING OUTCOMES –
CONTINUED**

PHS1 Page 23	Delivering the Health Agenda	Feedback:
<p>Demonstrate Understanding of:</p> <p>Identifying target groups <input type="checkbox"/></p> <p>Establishing partnership schemes <input type="checkbox"/></p> <p>Planning/implementing a campaign/initiative <input type="checkbox"/></p> <p>Assessing impact of a campaign/initiative <input type="checkbox"/></p> <p>Evidence of attendance at</p> <p>PCT/LHB <input type="checkbox"/></p> <p>Sub group or Committee <input type="checkbox"/></p>		<p>PASS/FAIL</p>

MUST PASS ALL OF STAGE A

STAGE A: PASS/FAIL

STAGE B: CRITICAL LEARNING OUTCOMES

FOR MARKERS USE ONLY
 PASS: P
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EP2 Page 27	Dealing with Noise	<p>Feedback:</p>																				
<p>3 Involvements:</p> <table style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: center;">Preparation Justification</td> </tr> <tr> <td>Transport</td> <td></td> </tr> <tr> <td>Commercial/Industrial</td> <td></td> </tr> <tr> <td>Domestic</td> <td></td> </tr> </table> <table style="margin-left: 20px;"> <tr> <td>Equipment used</td> <td></td> <td></td> </tr> <tr> <td>Recognised standard</td> <td></td> <td></td> </tr> <tr> <td>MACA</td> <td></td> <td></td> </tr> <tr> <td>Result monitored</td> <td></td> <td></td> </tr> </table>			Preparation Justification	Transport		Commercial/Industrial		Domestic		Equipment used			Recognised standard			MACA			Result monitored			<p>PASS/MFAIL/FAIL</p>
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Equipment used																						
Recognised standard																						
MACA																						
Result monitored																						

EP3 Page 29	Dealing with Air Pollution from Industrial & Commercial Processes	<p>Feedback:</p>			
<p>NOT NOISE NOT EVIDENCE FOR EP1</p> <p>3 cases:</p> <p style="margin-left: 20px;">Involving pollution from Industrial and/or commercial processes</p> <table style="margin-left: 40px;"> <tr> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> </tr> </table>					<p>PASS/MFAIL/FAIL</p>

STAGE B: CRITICAL LEARNING OUTCOMES

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F2 Page 31	The inspection of food premises	Feedback:																									
<p>5 Premises</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="padding: 5px;">Food Retailer</th> <th style="padding: 5px;">Restaurant or café or canteen</th> <th style="padding: 5px;">Take-away</th> <th style="padding: 5px;">Cook Chill</th> <th style="padding: 5px;">Thermal processing</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> </tr> <tr> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> </tr> <tr> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> </tr> <tr> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> <td style="padding: 5px;"> </td> </tr> </tbody> </table> <p style="margin-left: 20px;"> Inspection Report Identification } Hazards and consideration } CCP's of } Improvements Where appropriate </p>		Food Retailer	Restaurant or café or canteen	Take-away	Cook Chill	Thermal processing																					<p>PASS / MFAIL / FAIL</p>
Food Retailer	Restaurant or café or canteen	Take-away	Cook Chill	Thermal processing																							
<p>IN TWO OF THE ABOVE PREMISES:</p> <table style="margin-left: 20px;"> <tr> <td style="padding: 5px;">Audit of documented policy</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> </tr> <tr> <td style="padding: 5px;">Report on the audit</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> </tr> <tr> <td style="padding: 5px;">Premises rated A or B</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> </tr> <tr> <td style="padding: 5px;">Rating forms produced and determination explained</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> </tr> </table>		Audit of documented policy			Report on the audit			Premises rated A or B			Rating forms produced and determination explained																
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Premises rated A or B																											
Rating forms produced and determination explained																											

F3 Page 33	Food Standards	Feedback:
<p>2 cases of food not of nature etc. <input style="width: 50px; height: 20px;" type="text"/></p> <p>2 audits of premises <input style="width: 50px; height: 20px;" type="text"/></p> <p>MACA <input style="width: 50px; height: 20px;" type="text"/></p>		<p>PASS/MFAIL/FAIL</p>

STAGE B: CRITICAL LEARNING OUTCOMES

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PASS: P
 FAIL: F
 NOT FOUND: NF
 NOT APPLICABLE: NA

F4 Page 35	Dealing with food poisoning and food borne disease	Feedback:								
<p>2 cases:</p> <table border="1"> <tr> <td>Involvement demonstrated</td> <td></td> <td style="background-color: #cccccc;">Outbreak</td> </tr> <tr> <td>MACA</td> <td></td> <td></td> </tr> <tr> <td>Cases/carriers considered</td> <td></td> <td></td> </tr> </table>			Involvement demonstrated		Outbreak	MACA			Cases/carriers considered	
Involvement demonstrated		Outbreak								
MACA										
Cases/carriers considered										
		PASS/MFAIL/FAIL								

HS2 Page 37	Hazard identification and risk assessment	Feedback:											
<p>Inspection at:</p> <p>3 different types of premises:</p> <table border="1"> <tr> <td>Identify hazards</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Identify solutions</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HELA rating document</td> <td></td> <td></td> <td></td> </tr> </table>			Identify hazards				Identify solutions				HELA rating document		
Identify hazards													
Identify solutions													
HELA rating document													
		PASS / MFAIL / FAIL											

HS3 Page 39	Investigation of accidents, dangerous occurrences etc	Feedback:																			
<p>3 investigations:</p> <table border="1"> <tr> <td>Why investigated?</td> <td></td> <td></td> <td></td> </tr> <tr> <td>How investigated?</td> <td></td> <td></td> <td></td> </tr> <tr> <td>What happened next?</td> <td></td> <td></td> <td></td> </tr> <tr> <td>One must be major injury</td> <td colspan="3"></td> </tr> <tr> <td>One must be understanding of Riddor</td> <td colspan="3"></td> </tr> </table>			Why investigated?				How investigated?				What happened next?				One must be major injury				One must be understanding of Riddor		
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		PASS / MFAIL / FAIL																			

STAGE B: CRITICAL LEARNING OUTCOMES

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PASS: P
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 NOT FOUND: NF
 NOT APPLICABLE: NA

HSG2 Page 41	Housing fitness and disrepair	Feedback:																																				
<p>NO EVIDENCE FROM HSG 1</p> <p>3 EXAMPLES</p> <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">UNFIT</td> </tr> <tr> <td>Considerations of options</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Understanding of Fitness</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Inspection Report</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 40px;">MACA</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Schedules of work</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							UNFIT	Considerations of options						Understanding of Fitness						Inspection Report						MACA						Schedules of work						PASS / MFAIL / FAIL
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HSG3 Page 43	Housing Grants	Feedback:		
<p>2 cases: <table border="1" style="display: inline-table; border-collapse: collapse; width: 100px; height: 20px; vertical-align: middle;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> </table></p>				PASS/MFAIL/FAIL

PH1 Page 45	Determining nuisances and conditions prejudicial to health	Feedback:										
<p>NOT NOISE EP2 OR AIR QUALITY EP5</p> <p>4 Investigations:</p> <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td style="padding-left: 20px;">Justification</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							Justification					PASS/MFAIL/FAIL
Justification												

STAGE B: CRITICAL LEARNING OUTCOMES

FOR MARKERS USE ONLY

PASS: P

FAIL: F

NOT FOUND: NF

NOT APPLICABLE: NA

PH2 Page 47	Dealing with pests	Feedback:				
4 Pest infestations 2 invertebrate 2 Mammalian or Avian		<table border="1" data-bbox="436 470 591 554"><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table> <p data-bbox="1154 600 1516 636">PASS / MFAIL / FAIL</p>				

STAGE B: PASS/FAIL

Consider:
Marginal Fails-up to
2 in different areas
can still award PASS.

STAGE C: OTHER LEARNING OUTCOMES

FOR MARKERS USE ONLY

PASS: P

FAIL: F

NOT FOUND: NF

NOT APPLICABLE: NA

LEARNING OUTCOME			Feedback:
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		
	Satisfactory examples provided		
	Evidence in portfolio		
	Pass/fail		

STAGE C
4 OUT OF 7 REQUIRED TO PASS

PASS/FAIL

KEY SKILLS

FOR MARKERS USE ONLY
 PASS: P
 FAIL: F
 NOT FOUND: NF
 NOT APPLICABLE: NA

IN1 Pages 3 & 6	Inspection Techniques	Feedback:																				
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr> <th style="padding: 2px 5px;">H&S</th> <th style="padding: 2px 5px;">Housing</th> <th style="padding: 2px 5px;">EP</th> <th style="padding: 2px 5px;">Food</th> <th style="padding: 2px 5px;">PH</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <p style="margin-top: 10px;">Demonstrated ability to undertake inspections?</p>		H&S	Housing	EP	Food	PH																PASS/FAIL
H&S	Housing	EP	Food	PH																		

IN2 Pages 3 & 6	Investigative Techniques	Feedback:																				
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr> <th style="padding: 2px 5px;">H&S</th> <th style="padding: 2px 5px;">Housing</th> <th style="padding: 2px 5px;">EP</th> <th style="padding: 2px 5px;">Food</th> <th style="padding: 2px 5px;">PH</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <p style="margin-top: 10px;">Demonstrated ability to carry out effective Investigations?</p>		H&S	Housing	EP	Food	PH																PASS/FAIL
H&S	Housing	EP	Food	PH																		

IN3 Pages 3 & 6	Compliance Strategies	Feedback:																				
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr> <th style="padding: 2px 5px;">H&S</th> <th style="padding: 2px 5px;">Housing</th> <th style="padding: 2px 5px;">EP</th> <th style="padding: 2px 5px;">Food</th> <th style="padding: 2px 5px;">PH</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <p style="margin-top: 10px;">Demonstrated ability to identify options, MACA and Implementation?</p>		H&S	Housing	EP	Food	PH																PASS/FAIL
H&S	Housing	EP	Food	PH																		

Key Skills IN1 – IN3: All must be passed **PASS/FAIL**

KEY SKILLS

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PASS: P

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NOT APPLICABLE: NA

L1 Pages 4 & 7	Collecting admissible evidence	<p>Feedback:</p>																								
<p>Evidence to cover at least two of the areas:</p> <p>Evidence <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"></table></p> <p>Demonstrate PACE <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"></table></p>		PASS/FAIL																								
L2 Pages 4 & 7	Preparation and service of notices	<p>Feedback:</p>																								
<p>Notices to cover the following areas:</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 10%;">H&S</th> <th style="width: 10%;">HSG</th> <th style="width: 10%;">EP</th> <th style="width: 10%;">Food</th> <th style="width: 10%;">PH</th> </tr> </thead> <tbody> <tr> <td>Narrative on service:</td> <td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Options for service</td> <td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Why particular option</td> <td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>			H&S	HSG	EP	Food	PH	Narrative on service:						Options for service						Why particular option						PASS/FAIL
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L3 Pages 5 & 7	Interpretation of legislation	<p>Feedback:</p>																								
<p>Examples to cover the following areas:</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">H&S</th> <th style="width: 15%;">Housing</th> <th style="width: 15%;">EP</th> <th style="width: 15%;">Food</th> <th style="width: 15%;">PH</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>		H&S	Housing	EP	Food	PH						PASS/FAIL														
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L4 Pages 5 & 7	Court proceedings	<p>Feedback:</p>																								
<p>Experience of:</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Mag</th> <th style="width: 10%;">Crown</th> <th style="width: 10%;">County</th> <th style="width: 10%;">Appeal</th> <th style="width: 10%;">Coroner</th> <th style="width: 10%;">PE</th> <th style="width: 10%;">IT</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>		Mag	Crown	County	Appeal	Coroner	PE	IT								PASS/FAIL										
Mag	Crown	County	Appeal	Coroner	PE	IT																				

Key skills L1 – L4: MUST have at least one satisfactory entry in L1 and L4 and at least three satisfactory entries in each of L2 and L3 to pass. All must PASS to receive overall PASS.

PASS/FAIL

KEY SKILLS

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ADD1 Page 8		Feedback:
Dealing with difficult situations		
Conflict Addressed		
Negotiation skills exemplified		
		PASS/FAIL

ADD2 Page 10		Feedback:
Team Working		
Satisfactory examples provided		
Techniques observed		
		PASS/FAIL

ADD3 Page 12		Feedback:
Communication		
Three satisfactory examples provided		
Special consideration of receiver		
		PASS/FAIL

Key skills ADD1 – ADD3: MUST have at least one satisfactory example in each learning outcome with a complete satisfactory portfolio of evidence for TWO learning outcomes to pass

Overall KEY SKILLS **PASS/FAIL**