



# Administration of research grants

The following arrangements will be applicable to all grants applications received on or after 1st July 2005.

## Procedure & Conditions of Grant Applications

- i. CIEH members only are eligible for Research Grant aid.
- ii. Applications in an agreed format are to be made in advance.
- iii. Eligible costs include legitimate expenses, but exclude tuition and course fees.
- iv. Payment will be made on receipt of invoices or written evidence of expenditure.
- v. Grant instalments will be paid, up to a maximum of 75% of the total grant, before receipt of the completed research paper intended for publication in JEHR. The balance will be paid on publication or at such other time as agreed.

## Assessment Criteria

Each case will be judged on its merits. The awarding body will wish to consider:

- i. The extent to which the research is likely to contribute to the knowledge-base of environmental health;
- ii. Value for money in relation to the proposed expenditure;
- iii. Whether the methodology is appropriate and robust;
- iv. The proposed timescale; and
- v. Any other relevant matter.