

Level 2 Award in Health and Safety in the Workplace

How to deliver

This qualification will benefit anyone in a work environment as it provides candidates with an understanding of health and safety that will enable them to contribute to any risk-assessment based health and safety management system.

Successful completion of the training programme and assessment will enable candidates to understand:

- health and safety requirements placed on employers and employees
- hazard and risk and the main causes of harm to workers
- health, safety and welfare provisions in the workplace
- the importance of following safe systems of work, procedures and rules
- hazards and controls in respect to both safety and occupational health risks
- how their own actions can reduce risks to health and safety.

The training time to cover the syllabus must be at least six hours and is typically covered in one day. The time taken to deliver the programme does not include coffee/tea/lunch breaks, revision sessions or 'mock' examinations.

The candidates are assessed by an examination paper consisting of 30 multiple choice questions to be completed in one hour under examination conditions (see 'Procedure for Examination and Assessment' in the *Procedures Manual* for full details on examination administration). Sample examination questions are included in the registration approval pack. Candidates must participate in at least 80% of the course to be eligible to take the examination.

Candidates who achieve 20 or more correct answers will pass the examination and receive a certificate. The results for the Level 2 Award in Health and Safety in the Workplace take approximately two weeks to process. Certificates will be sent directly to the centre where the training was delivered.

The CIEH has developed a training pack to help trainers deliver the programme in a structured way. It includes a copy of the course book, *Health and Safety: First principles* and a manual entitled *Trainers' Notes* including a CD containing a PowerPoint presentation.

Order forms and other resources for trainers are available on our website www.cieh.org/training



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