



Notification of reasonable adjustments

(For use by centres) Please complete in black ink and block capitals

A centre must inform Customer Services of all reasonable adjustments by completing this form and submitting it with the relevant answer information sheet or exam script when it is sent to CIEH for marking. For any considerations not specified within the 'Procedure for reasonable adjustment', requests must be submitted to Customer Services for special consideration prior to the examination date using the 'Request for special consideration' form.

Centre number:
Centre name:
Candidate's name:
Qualification title:
Date of assessment:
Reasonable adjustments required:
Evidence to support request: <small>(Attach copies of any relevant documentation)</small>

Please return completed forms to:
Customer Services
Chartered Institute of
Environmental Health
Chadwick Court
15 Hatfields London
SE1 8DJ

Tel: 020 7827 5800 (Option 1)
Email: customerservices@cieh.org

Declaration

The above application is fully supported by evidence and I am satisfied that all the information provided is correct and verifiable. I fully support these arrangements and confirm that the above candidate is entered for the assessments concerned.

Signature:	Date:
Name:	Position:

For Customer Services use

Accepted:	Declined:	Reason if declined:
Signature:	Date:	
Name:		

**Please retain a copy of this form
and any original documentation to
support arrangements for three
years from the date of assessment.**