



Request for special consideration

(For use by centres) Please complete in black ink and block capitals

A centre must inform Customer Services of all requests for special consideration by completing this form and submitting prior to the examination/assessment date. If this is not possible, the completed form should be submitted with the relevant answer information sheet or exam script when it is sent to CIEH for marking.

Centre number:
Centre name:
Candidate's name:
Qualification title:
Date of assessment:
Summary of circumstances:
Evidence to support request: <small>(Attach copies of any relevant documentation)</small>
Actual procedure proposed or carried out to address request:

Please return completed forms to:
 Customer Services
 Chartered Institute of
 Environmental Health
 Chadwick Court
 15 Hatfields London
 SE1 8DJ

Tel: 020 7827 5800 (Option 1)
Email: customerservices@cieh.org

Declaration

The above application is fully supported by evidence and I am satisfied that all the information provided is correct and verifiable.

Signature:	Date:
Name:	Position:

For Customer Services use

Accepted:	Declined:	Reason if declined:
Signature:	Date:	
Name:		

Please retain a copy of this form and any original documentation to support arrangements for three years from the date of assessment.