

EAST MIDLANDS REGION TRAINERS FORUM

Welcome to our first East Midlands Trainers Forum for 2011. This is a regional event for all local trainers to share knowledge, common interests and training initiatives to help improve their skills and training provision.

This event is free to CIEH trainers and is eligible for CPD certification.

DATE: 23 February 2011

TIME: 9.15- 12.30

VENUE: Mercury House Shipstones Business Centre
North Gate
New Basford
Nottingham
NG7 7FN For directions go to www.nbv.co.uk

CIEH Representative: Pauline Joyce Customer Relationship Executive

The agenda for this forum is as follows:

- 09.15 – 09.45** Welcome, registration, refreshments and networking
Please don't forget to bring your business cards
- 09.45 – 10.15** Pauline from CIEH will give us an update and assist with any queries you may have.
- 10.15 – 11.00** Guest speaker details will be added to the programme on the dedicated forum web page www.cieh.org/forums when confirmed.
- 11.00 - 12.15** Refreshments followed by the interactive session and networking.
- This is led by you the trainers so please come along prepared to share ideas and knowledge. If you would like to have a 5-10 minute slot in this interactive part of the programme please let me know, when you confirm your attendance.
- There will be a break during this session for refreshments
- 12.15 – 12.30** A.O.B to include discussion re the 2nd 2011 event.

Booking instructions: Please email Kevin Ward @ k.b.ward.1@ntlworld.com to confirm your attendance. I will not be able to confirm receipt of your emails but please be assured your details will be added to the forum register when received. We look forward to welcoming you to the event and thank you for your support.

www.cieh.org/forum