PRIVATE HOUSING - COUNCIL						
ENFORCEMENT - COST DETERMINATION.						
Address:						
		PSRM	admin	officer		
Surveyor (initials)						
Survey time involved						
Section 16 LGMP Act 1976/235 HA2006						
Production of drawings						
Produce schedule of works						
Draft of Minded To Notice						
Consultation with Fire Authority						
Letters and telephone calls with owner						
Letters and telephone calls with tenant						
Service of MT Notice						
Consultation with Manager						
Production of photographs						
Land registry search request						
Drafting of enforcement notice						
Notification to other Dept.						
Service of enforcement notice HA06						
Comfirmation of Recorded Delivery						
TOTAL NUMBER OF HOURS=		0.00	0.00	0.00	0.00	
Hourly Rate						
SUBTOTAL		£0.00	£0.00	£0.00	£0.00	£0.00
Land registry fee (insert number)					£6.00	£0.00
Postage (insert number of letters)					£0.30	£0.00
Formal correspondents (insert number)					£0.50	£0.00
Comfirmation of Recorded Delivery					£2.00	£0.00
TOTAL=						£0.00
Administrative charge 20%						£0.00
GRAND TOTAL						£0.00