HOUSING ACT 2004
Schedule 255

Notice of HMO Declaration

To

of

The ……. {“the Authority”)

On made the decision to serve this notice as the Authority were satisfied that [part of] a building namely:-

Met the following test[s]:-

[the standard test [section 254(2) of the Act]
[the self-contained flat test (section 254(3) of the Act]
[the converted building test (section 254(4) of the Act]
and the Authority declare [the part of] the building to be a house in multiple occupation (“a HMO”)

Any relevant person may appeal to a residential property tribunal against a decision of the local housing authority to serve a HMO declaration. The appeal must be made within the period of 28 days beginning with the date of the authority’s decision.

(Delete words in square brackets which do not apply)

On the Authority considered that section 255(2) of the Act no longer applies to the [part of’ the building.

Signed: …….

Designation……..
Officer designated for the purpose

This notice will come into force on if no appeal is made against the authority’s decision to a first tier residential property tribunal.

INSERT DETAILS OF APPEAL PROVISIONS ON THE REVERSE