

Notice of Annual General Meeting and Agenda

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting (AGM) of the Chartered Institute of Environmental Health (CIEH) will be held online on Thursday 17 June 2021, commencing at 14.00.

Dated this 27th day of May 2021

By order of the Board of Trustees

Phil James Chief Executive

Registered office:
Chadwick Court, 15 Hatfields, London SE1 8DJ

Agenda

1. Welcome from the Chair of the Board of Trustees
2. To confirm the accuracy of the minutes of the AGMs held on 20 June 2019 and 17 September 2020
3. Strategy update from the Chief Executive
4. Q&A

Ordinary business

5. Fellowship and Honorary members

To note that the following members were awarded Fellowship during 2020:

Carol Archibald
Andy Bowles
Colin Cobbing
Tobin Cook
Surindar Dhesi
James Fawcett
Jason Hall
Lisa Harvey-Vince
Tom Hullock
Nilesh Lad
Matthew Morris
Gary Moyes

6. Annual Report and Annual Financial Statements

To consider and receive the Annual Report of the Board of Trustees and the Annual Financial Statements for the year ended 31 December 2019 and 31 December 2020.

7. Election of auditors

To re-appoint Haysmacintyre LLP as auditors and to authorise the trustees to fix their remuneration.

Other business

8. To confirm the date of the next Annual General Meeting as Thursday 16 June 2022 and that it will be held online.

Notes on admission and voting

Admission to the AGM will be restricted to registered members of CIEH who are required to pay a subscription which shall have been received in full by 17.00 on 3 June 2021; and to those registered members from whom no annual subscription is required.

Notice of this AGM is being made available to all members at least 21 days in advance, thus allowing at least seven days for the full* payment of all subscriptions for 2021, which must be received by CIEH by 17.00 on 3 June 2021.

*Including partial payment of a subscription in instalments via a direct debit plan.

Voting by proxy

In accordance with the AGM Operational Procedures, members who are unable to attend the AGM may, on demand of a poll being made, record their votes for or against any particular resolution on matters appearing on the agenda for the meeting. The Chair of the meeting may be appointed for proxy voting as set out in Part 10 of the Annual General Meeting Operational Procedures.

Only members in good financial standing as at 17.00 on 3 June 2021 are entitled to vote, either personally or by proxy and they should instruct the Chair of the meeting, as their proxy, to vote for or against any resolution as appropriate.